



# Time Sheet

Name (last) \_\_\_\_\_ (first) \_\_\_\_\_

Month \_\_\_\_\_ 20, \_\_\_\_\_ Dept. \_\_\_\_\_

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Weekly Total
<b>Month Total Hrs.</b>							

Employee \_\_\_\_\_

Supervisor \_\_\_\_\_ Hourly Rate: \_\_\_\_\_

### Employee's Final Time Card

Final Date Worked: \_\_\_\_\_

Why is this the final time card? \_\_\_\_\_

Change of Address: \_\_\_\_\_

Is there a change of banking for the final pay? No \_\_\_\_\_ yes \_\_\_\_\_

Student Acct # \_\_\_\_\_

if yes, then please attach a "VOID" cheque for a Canadian Financial Institution



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